

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**

Child and Family Services Agency



**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE PROCUREMENT**

**Agency:** Child and Family Services Agency  
**Contract No.:** DCRL-2020-C-0068  
**Caption:** Residential Treatment and Education Services for Autistic Youth  
**Contractor:** Community Services for Autistic Adult & Children, Inc.

**FINDINGS**

**1. AUTHORIZATION:**

27 DCMR 1702

**2. MINIMUM NEED:**

The Child and Family Services Agency have a continued need for a local contractor to provide psychiatric residential and educational services to CFSA youth on the Autism Disorder Spectrum.

**3. ESTIMATED REASONABLE PRICE:**

\$261,699.95

**4. FACTS THAT JUSTIFY SOLE SOURCE PROCUREMENT:**

CFSA have a continued need for a local contractor to provide a residential facility that specializes in serving CFSA youth on the Autism Disorder Spectrum, to include residential therapeutic treatment, educational assessment/diagnostic, stabilization and evaluation services to CFSA autistic clients, ages 16 to 21, with moderate to severe social and emotional concerns, developmental delays, dysfunctional behavior patterns who warrant admissions into this setting. A search of the DSLBD CBE database and the Foundation for Autism support and training reveals that there is no vendor available in Washington DC that provide this service. Community Services for Autistic Adults and Children is a local vendor located in Montgomery County Maryland that is available and capable of providing these services.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Brenda Donald

\_\_\_\_\_  
Date

Director, CFSA

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agency Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agency Contracting Officer